**LETTER OF INTENT\***

I, the undersigned Mr/Ms ………………………………………………

certify that I commit myself as a partner to participate in:

**the ERASMUS+ Programme (2021-2027)**

**Key Action 1 (KA1) - Learning Mobility of Individuals**

**Student Mobility for Traineeships**

I commit myself to accept …………………………................................................. (*name and surname of the student*) from **the WSEI University**, Poland for traineeship from**………………...............… *(****day/month/year)* to **…….………...…...........…** *(day/month/year)* at **………………………………………………………………… …………………………………………** (*full legal name of the host enterprise/organisation*), registered in ***……………………………….*………………………...…………………………………………………………………...……………………...……………………………...** *(address of the host enterprise/organisation: street, number, postal code, city, country)****,*** *No* ***………………..............…….;*** *VAT No****………………...........……..,*** number of employees**: …………..,** website: **…………………………………………**

The goal of the traineeship will include:

……………………………………………………………………………………………………………

……………………………………………………………………………………………………………
……………………………………………………………………………………………………………

General job description:

……………………………………………………………………………………………………………

……………………………………………………………………………………………………………

Tasks will include:

1.…………………………………………………………………………………………………………

2.…………………………………………………………………………………………………………

3…………………………………………………………………………………………………………

4.…………………………………………………………………………………………………………

5.…………………………………………………………………………………………………………

Candidate requirements (*please also specify language requirements*):

1.…………………………………………………………………………………………………………

2.…………………………………………………………………………………………………………

3.…………………………………………………………………………………………………………

Role of the Host Institution:

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Mentor/Contact person details in the Receiving Organisation/Enterprise:

First Name and Last Surname: ……………………………………..

Position: …………………………………………………………….

Phone (with area code): ……………………………………………..

Email: ………………………………………………………………

Address (street, no, postal code, city, country): ………………………………………………………………………………………………………………………

*All expenses will be covered by the Erasmus+ grant and the student/s themselves (the host enterprise/organisation may give an additional financial contribution or a contribution in any kind to the student/s).*

Place and Date: Stamp and Signature:

……………………………….. ………………………………………………...

 First Name and Last Name, Position (print letters):

 (if different from the data above)

\*The letter sent by the enterprise/organisation which agrees to host student/s for Erasmus+ Traineeship. This letter should be written on official headed paper and signed by the authorized person in the partner organization and make a reference to the Erasmus+ programme. In addition it should indicate a summary of the role of the partner and its financial contribution (if any).