ERASMUS+

APPLICATION FORM FOR ACADEMIC STAFF

MOBILITY FOR STAFF FOR TEACHING

ACADEMIC YEAR 2020/2021

*(project financed within the Erasmus + program KA107-Mobility for students and staff between partner countries)*

1. Name and surname, title, academic degree…………………………………………….................

2. Ocupation…………….…………………………………………………………………………...

3.Faculty/Department………………………………………………………………………………..

4. Seniority………………………………………………………………………………………….

5. Mobile………………………………………6. E-mail………………………………………......

7. Address…………..……………………………………………………………………………….

8. ID number……………………………………………………………………………………….

9. Citizenship……………………………………………………………………………………..

10. Sex [F/M]

11. Level of language proficiency ( Please indicate): ………………….., language of lectures B1/B2/C1/C2 \*

*\*delete as appropriate, the level of language competence must be in line with the requirements of the signed inter-institutional agreement.*

12. Name of the partner University:………………………………………………….….

………………………………………………………………………………………………………

13. Type of planned didactic classes (lecture, seminar, workshops, other ):

.………………………………………………………………………………………………………

……………………………………………………………………………………………………….

14. Topics / titles, methods and language of planned lectures:

………………………………………...............................................................................................

………………………………………………………………………………………………………

15. Planned meetings with receiving institution, topics: ………………………………………………………………………………………………………………………………………………………………………………………………………

16. Expected results for the home Faculty: ………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

17. Expected results for the home University:

………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

18. Expected results themselves:

………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

19. Planned new cooperation agreements (eg for student mobility, teaching or research projects, other benefits for University students / staff after mobility):

………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

20. Date of departure………………………………21. Date of arrival…………………………….

22. Period of stay:……………………………………………………………………………………

23. Justification for applying for a mobility: ……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

……………………… ……………………..………………………..

date candidate’s signature

I approve/ I don’t approve:

……………………… ……………………..………………………..

date Dean’s signature

**DATA PROTECTION POLICY**

*(obligation of information in relation to Articles 13 and 14 of the Regulation of the European Parliament and of the Council (EU) 2016/679 - As of 25 May 2018, the EU General Data Protection Regulation (GDPR), governing the use of personal data comes into effect. It aims to strengthen the rights of individuals to manage personal data held on them. Personal data, representing your entity, might include: emails, address, phone number, qualifications and details on your professional working experience. By signing, you will give consent for your data to be stored in university’s database.)*

In connection with activities of the Center of Projects, International Cooperation and Development Strategy at University of Economics and Innovation in Lublin supporting searching for internships, job placements, job offers or any other kind of mobility programmes in European countries, I agree to the updated privacy policy:

1. That the database administrator is the University of Economics and Innovation in Lublin, the address: Projektowa Street 4, 20-209 Lublin, as a beneficiary of Erasmus+ Programme.
2. The processing of my personal data is legal and fulfills the conditions referred to in art. 6 par. 1 lit. c and art. 9 par. 2 lit. g Regulation (EU) 2016/679 of the European Parliament and of the Council - personal data are necessary for the implementation of Erasmus+ Programme, on the basis grant agreement no 2019-1-PL01-KA103-061854.
3. My personal data will be processed only for the purpose of implementing EU projects by the Center of Projects, International Cooperation and Development Strategy at University of Economics and Innovation in Lublin, in particular confirmation of eligibility of expenditures, support, monitoring and evaluation, control, audit and reporting as well as information and dissemination activities according to the rules of specific EU Programme.
4. My personal data has been entrusted to:

- International organisations – partners of University of Economics and Innovation in Lublin, involved in common implementation of student's mobility for studies and apprenticeship in the Erasmus + program project.

- Organisations responsible for audits, monitoring and control of EU programmes on national as well as European level.

1. Providing data is a prerequisite for receiving support, and the refusal to provide it is tantamount to the inability to provide support under EU projects.
2. My personal data will not be subject to automated decision making.
3. My personal data will be kept until the date specified in specific grant agreement.
4. I can contact the Data Protection Inspector by sending a message to the e-mail address: [iod@wsei.lublin.pl](mailto:iod@wsei.lublin.pl)
5. I have the right to lodge a complaint to the supervisory body, which is the President of the Office for Personal Data Protection in Poland.
6. I have the right to access my data and correct, delete or limit processing.