



Fundusze Europejskie
Wiedza Edukacja Rozwój

Unia Europejska
Europejski Fundusz Społeczny



RULES FOR PARTICIPATING IN PROJECTS

1. „The international education program including world trends in the field of Management of the first cycle of full-time studies in English at the WSEI in Lublin. ”
2. "The international education program in English, including global economic trends for the second-cycle Economics at the University of Economics and Innovation in Lublin"
3. "The International curriculum in English in the first cycle of Nursing at the University of Economics and Innovation in Lublin"
4. "International curriculum in English in the field of Information Technology of the first cycle of full-time studies at the WSEI in Lublin"

I. Duration:

1. Management first cycle: full-time studies, 6 semesters. Practical profile.
2. Economics second cycle: full-time studies, 4 semesters. Ekonomia II stopnie: studia stacjonarne, 4 semestry.
3. Informatics first cycle: engineering studies, 7 semsters. Practical profile.
4. Nursing first cycle, full-time studiem, 7 semsters. Practical profile.

II. Fees:

1. Studies are free of charge for foreign students and for Polish students as well.
2. Students admitted for the field of study, planned number:
 - a) Economics second cycle: Project is dedicated to 50 students from 2017/18 recruitment. Planned number of foreigners is 45.
 - b) Informatics first cycle. Project is dedicated to 45 students. Planned number of foreigners - 35.
 - c) Nursing: Project is dedicated to 50 students. Planned number of foreigners – 30
 - d) Management first cycle: Project is dedicated to 50 students. Planned number of foreigners – 32.

III. Recruitment rules:

1. Recruitment is conducted on the basis of the Senate Resolution and Rector's Regulations binding at the University of Economics and Innovation in Lublin.
2. Obligatory recruitment criteria:
 - a) Recruitment survey (http://rekrutacja.wsei.lublin.pl/media/2017/04/Study-english-WSEI-Application-form_V3.pdf).
 - b) A set of required documents to submit (<http://rekrutacja.wsei.lublin.pl/media/2017/02/The-list-of-documents-required-for-recruitment-process-for-foreigners.pdf>).
 - c) Knowledge of English language at least B2 level (confirmed by an internationally recognized certificate) and English entrance exam (writing, reading, listening and speaking)

1. In the case of a larger number of applicants who meets the above criteria, additional criteria will be applied:

- a) disability- (+1pkt),
- b) rural area (+1pkt),
- c) sex (+1pkt),

1. In the case of the candidates number exceeding the available places - subject exam/ points on the matriculation certificate.
2. In the case where the criteria listed in points I and II will be insufficient to close the recruitment process, the order of applications will be applied.
3. The last stage is signing an agreement on the conditions of studying and fees for studies in English in the field of study.

IV. Study programme:

1. The study program is divided into Modules of theoretical and practical education: general, basic, directional, and specialty.

2. Extra-curricular activities of studies - compulsory as part of the International Summer School project - implemented in July 2018.

1. Savoir-vivre - social convention, knowledge of current customs, social and polite rules binding in Poland and WSEI in Lublin
2. Workshops for students with effective communication in a multicultural environment
3. How to legalize your stay in Poland?
4. Meeting with organizations supporting foreigners
5. The healthcare system in Poland - how to use health care
6. Rights and obligations of employees and employers
7. Lublin - a city friendly to international students
8. Creative CV
9. Workshops in the field of Modern methods of data presentation - on available statistical data

V. Scholarship:

1. For students with Polish citizenship or the Polish Card: social scholarships and Rector's scholarships for scientific achievements.

2. For foreigners participating in the project, we provide funds to cover the cost of living and accommodation in Poland during the course of the classes. The amount of funds can not exceed PLN 1,500 per month. The number of people who can receive the financial support is limited by the provisions of the Rules of Competition.

3. In the case of a larger number of foreigners participating in the project who may apply for financial support to cover the costs of living and accommodation, the following rules will be applied:

1). Reducing the amount to the level that allows to stay in Poland;

2). Additional criteria will be applied:

- a) disability- (+1pkt),
- b) rural area (+1pkt),
- c) sex (+1pkt),

4 . From the III semester additional criteria will be extended by:

a) calculation of all average grades/ modules / exams and credits entered into the protocols and examination papers from subjects covered by the study plan obtained in the previous academic year.

Points awarded with an average grade:

The min. average grade for the previous academic year 4.01 - 1 point

The max. average grade for the previous academic year is 5.0 - 100 points

b) attendance during classes. Max attendance 100% - 100 points

VI. Reimbursement of travel costs and accommodation costs for students participating the Summer School for Polish citizens or the Polish Card:

1. Accommodation - accommodation costs are only eligible if you participate in support lasting at least two days, offered outside the place of residence and the place where the applicant is based. In the case of one-day trainings / meetings, it is possible to bear in the above-mentioned project cost if the place where the training / meeting is located is away from the place of residence of the participant in it by more than 50 km. The participant's accommodation costs are reimbursed on the basis of actual expenses incurred. The cost of accommodation is eligible in a hotel with a standard of not more than 3 stars including breakfast, but there is the possibility of a wider range of services, if it falls within a specified market price and this is justified by the objectives of the project.

The cost includes:

- for a hotel with a maximum standard - 3 * 360 PLN 1 night for 2 people in a double room
- in the case of a lower standard hotel - 260 PLN 1 night for 2 people in a double room.

Accommodation in single rooms is eligible only in justified cases.

2. Travel costs - the participant's travel costs are only eligible for the organization of an International Summer School in a town located at least 50 km away from the place where the applicant is based (which is also not the place of residence of the participant). This limitation does not apply to costs related to participation in the project of target groups with special needs (e.g. travel costs for people with disabilities).
3. Participant's travel costs are reimbursed on the basis of actual costs incurred. Public / collective transport is recommended unless there are legitimate reasons for another form of travel due to the transport system in your area. It is also recommended, if possible, to purchase travel tickets with the possibility of return or exchange (e.g. in terms of changing the travel dates or the name of the traveler) in the event of unexpected situations. In the case of train travel, the cost is eligible according to the price list of Class II tickets valid for the area.

VII. Organization of the academic year:

1. Classes will be implemented from 1/10/2017 to 30/09/2019. Classes in each academic year are from 1 October to 30 June. The detailed organization of each academic year is determined on the basis of the Chancellor's / Rector's Ordinance.
2. Studies take place in a regular mode from Monday to Friday.
3. Classes will take place in accordance with the schedules available on the website, at the Dean's Office, and at the Virtual Dean's Office.

VIII. Rules for participation in classes:

1. Students are obliged to attend regular, punctual and active participation in all activities. The presence, Student confirms each time with his own signature on the attendance lists.
2. Students are obliged to take part in additional classes as part of the International Summer School.
3. Students are obliged to participate in monitoring the implementation and evaluation by completing surveys related to the assessment of classes and project.
4. Participation of at least 90% of the hours of classes included in the program of particular classes is considered as fulfilling the criterion of attendance.

IX. Monitoring of project participants'

1. Students are obliged to inform the University about possible changes in their status on the market during their studies.
2. Students are obliged to participate in surveyed research on the implementation and participation in the project carried out by both WSEI and the Intermediate Body.
3. Students are obliged to provide the data necessary to complete the SL2014 database (personal data in the questionnaire) and to inform about any changes to the above data within 7 days of their occurrence.
4. All Students are obliged to reliably fill in monitoring documents and evaluation provided by the University, including questionnaires regarding the evaluation of projects and their results.
5. The situation of graduates will be monitored within 6 months from the date of graduation.

IX. Applicable recruitment forms, templates of contracts and statements can be found on the website www.wsei.lublin.pl in the Recruitment section.

